

Lesson Plan Format

Name of the Assistant Professor: Satish Kumar

Class and Section:

Department: Commerce

SUBJECT: Indirect tax

Subject lesson Plan: 18 weeks (from January 2018 to April 2018)

January, 2018 1 st Week 1 st Jan	
2-1-18	Holiday
3-1-18	Holiday
4-1-18	Holiday
5-1-18	Holiday
6-1-18	Introduction
7-1-18	Sunday
2 nd Week 8-1-18	Indirect tax introduction
9-1-18	Central Excise Meaning
10-1-18	Features
11-1-18	kinds
12-1-18	importance
13-1-18	General procedure
14-1-18	Sunday
3 rd Week 15-1-18	Excisable goods
16-1-18	registration
17-1-18	Excise duty
18-1-18	Valuation of excise duty
19-1-18	Valuation of excise duty
20-1-18	Practical question
21-1-18	Sunday
4 th Week 22-1-18	Holiday
23-1-18	Small scale industries
24-1-18	Exemption to Small scale industries
25-1-18	Exemption to Small scale industries

26-1-18	Holiday
27-1-18	Presentation
28-1-18	Sunday
5 th Week 29-1-18	Custom Duty
30-1-18	Meaning
31-1-18	Ravi Das Jayanti (Holiday)
February, 2018 1-2-18	Types
2	Importance
3	Presentation
4	Sunday
2 nd Week 5	documentation
6	Import procedure
7	Import procedure
8	Export procedure
9	Export procedure
10	Holiday
11	Sunday
3 rd Week 12	Export Promotion
13	Holiday
14	Export Promotion scheme
15	Export Promotion scheme
16	Presentation
17	test
18	Sunday
4 th Week 19	Central Sales tax Act
20	Meaning
21	Growth
22	Objective
23	Nature
24	Presentation
25	Sunday
5 th Week 26	VAT
27	VAT
28	Vacation-II
March, 2018 1 st Week 1-3-18	Vacation
2	Vacation
3	Vacation
4	Sunday

2 nd Week 5	Different categories of sale
6	Different categories of sale
7	Principles for determination of categories
8	Principles for determination of categories
9	categories of sale
10	presentation
11	Sunday
12 3 rd Week	Collection of tax
13	Collection of tax
14	Registration of dealer
15	Process of registration
16	Process of registration
17	Effect of non registration
18	Sunday
19 4 th Week	R/C
20	Obtaining of R/C
21	Importance of R/C
22	Use of R/C
23	Holiday
24	Presentation
25	sunday
26 5 th Week	Amendment in R/C
27	Amendment in R/C
28	Surrender of R/C
29	Holiday
30	Process of surrender
31	Presentation
April, 2018 1 st Week 1-4-18	Sunday
2	Cancellation of R/C
3	Cancellation of R/C
4	Process of Cancellation
5	Service Tax
6	Meaning
7	Importance
8 2 nd Week	Sunday
9	History of Service tax
10	Historical Development
11	Features
12	scope
13	Holiday
14	Ambedkar Jayanti (Holiday)
15	Sunday

16	Taxable services
17	Taxable services
18	Taxable services
19	Exempted Services
20	Service tax credit
21	Procedure of valuation
22	Sunday
4 th Week	
23	registration
24	Registration process
25	Furnishing of return
26	Test
27	Presentation
28	Revision
29	Sunday
5 th Week	

Signature of Teacher